

Loan application - Introducer



Important note

- Complete additional application forms where different borrowers and/or guarantors with different security properties are required.
- Forms and calculators mentioned in this checklist can be located on our website.
- Printouts of online transaction histories are not acceptable unless accompanied with an original bank statement.

Step 1: Checklist

Please attach the following documents and information relating to your loan requirements and employment status.

All applications

- Identification Form (completed for each Applicant/Guarantor/Director)
- Any applicable up-front fee (e.g. valuation, fixed rate lock in). Additional fees section is to be completed.
- Rates Notice for all properties owned
- Serviceability calculation print out
- LMI premium calculation (if applicable)
- Fixed Rate Lock-in form (if applicable)
- Company and Trust Appendix (if applicable)

PAYG applications

- Payslip less than 1 month old (if payslip does not contain ABN, evidence of salary crediting must be provided), PLUS
- Latest Group Certificate or Taxation Return for all applicants who have been in their current job for 12 months or more. (Last 2 years Group Certificate or Tax Returns required if less than 12 months in current job)

Self-employed applications

- Last two years' worth of full business/company Taxation Returns and financials, PLUS
- Last two years' worth of full personal Taxation Returns

Trusts

- Trust Deed, PLUS
- Last two years full Taxation Returns of the Trustee
- Company and Trust Appendix

New purchase applications

- Front page of the Contract of Sale/Contract Note (must show purchase price, finance date and settlement date)
- Evidence of funds to complete the purchase of the property
- ING DIRECT Statutory Declaration stating that funds being gifted are non-refundable including a statement confirming the funds are available. If funds are to be repayed, details must be provided (if applicable)
- Last 3 months' worth of bank statements confirming genuine savings (loans involving Lenders Mortgage Insurance) (if applicable)
- Completed application for First Home Owners Grant (if applicable). Refer to our website for instructions applicable to each state

Refinance applications

- Last 6 months' worth of statements for loans being refinanced
- Last month's statement for credit/store cards being refinanced

Investment property applications

- Letter/statement from Real Estate Agent confirming proposed/existing rental income or lease agreement
- Description of property e.g. warehouse, office, factory, studio apartment (if not residential house/unit)

Commercial loan applications

- Completed Priority Commercial Mortgages Application and Summary Checklist

Step 2: Introducer details

Introducer number (mandatory)

Introducer name

Introducer company name

Telephone number

Fax number

Email

Application date (DD/MM/YY)

Estimated settlement date (DD/MM/YY)

Introducer's acknowledgment that required supporting documentation is attached to the completed application.

Introducer signature