

Return your completed form by Fax (refer to below fax numbers), alternatively you can mail your form to:  
**BankSA, Mortgage Discharges, Locked Bag 1, Kogarah, NSW 1485.**

**Note:** It is important to lodge this form **AT LEAST 10 business days = 14 calendar days** (excluding Public Holidays) prior to settlement.

Use this form to request the amendment to securities held against existing BankSA mortgages.

<input type="checkbox"/> Full Discharge of Security	Please complete sections 1, 2, 3, 4, 6, 7	Please Fax your completed request to 02 9995 8300.
<input type="checkbox"/> Partial Discharge of Security	Please complete sections 1, 2, 3, 4, 6, 7	Please Fax your completed request to 02 9995 8304. If a sale, please provide Contract of Sale.
<input type="checkbox"/> Substitution of Security	Please complete sections 1, 2, 3, 4, 5, 6, 7	Please Fax your completed request to 02 9995 8304. If a sale, please provide Contract of Sale, Contract of Purchase, Transfer and Title Search

What is the reason for the release of security?  
 Sale    Refinance    Other    Debt Repaid (Complete Repaid Loans Advice Form)

**Selling your property? \$750 Loyalty Cashback**  
 Help cover the costs of your next home loan with a \$750 Cashback when you return to BankSA.  
 Refer to page 3 for full offer terms and conditions.

**SECTION 1 – CUSTOMER DETAILS**

Loan account  Customer name(s)

Customer to be contacted  Contact phone number

Email address  Address (for correspondence post settlement or discharge)

**SECTION 2 – SOLICITOR/CONVEYANCER/OTHER FINANCIAL INSTITUTION DETAILS (must provide all details, critical to settlement)**

Solicitor    Conveyancer    Other Financial Institution

Firm name/Financial Institution  Appointed contact name

Contact phone number  Email address  Fax number

**SECTION 3 – DETAILS OF RELEASED PROPERTY**

Address of property to be released (if more than one property being released please list all in the below additional information box)  State  Postcode

Title reference number (if known)  Sale price  \$  Anticipated Settlement Date  Settlement Location

Other Instructions/Additional Information

**SECTION 4 – INSTRUCTIONS FOR DISTRIBUTION OF FUNDS**

Loan account number

To be paid in full?

Yes >  Loan to be closed

Convert to Savings Account

No > Reduce limit to

Reduce debt by

Loan account number

To be paid in full?

Yes >  Loan to be closed

Convert to Savings Account

No > Reduce limit to

Reduce debt by

Loan account number

To be paid in full?

Yes >  Loan to be closed

Convert to Savings Account

No > Reduce limit to

Reduce debt by

**Surplus Funds to be credited to:**

Existing BankSA Account

Account Number

Account Name

Bank Cheque by Mail (please enter mailing address below – for surplus payments only)

Address

State

Postcode

Future Address (Please provide your future address post settlement)

State

Postcode

**SECTION 5 – SUBSTITUTION DETAILS**

**Please provide the details of the new security.**

Property – please provide details below  Term Deposit/Cash

Are you buying the property from a friend or relative?  Yes  No

Is the property zoned for residential use?  Yes  No

Address

State

Postcode

Title Reference

Current estimated market value or purchase price

Please provide the Property Access details, as it may be required.

Contact Name

Contact No.

**SECTION 6 – ADDITIONAL INFORMATION**

## SECTION 7 – CUSTOMER AUTHORITY

I/We authorise to release the above security and to:

- clear and reduce my/our loan(s)
- charge the applicable fees in accordance with my/our loan agreement(s)
- discuss this request with the solicitor/conveyancer/other financial institution nominated in Section 2
- cancel all facilities linked to the loan(s) (i.e. offset facility)
- charge the applicable fee if the Bank needs to obtain a valuation of the mortgaged property
- be liable for any outstanding amount if there is an error made in calculating the settlement amount

All parties of the loan(s) including any Guarantors, must sign below.

If you are signing as an Executor or under Power of Attorney please provide supporting documents.

Signature of Customer/Guarantor

X

Date

/ /

Signature of Customer/Guarantor

X

Date

/ /

Signature of Customer/Guarantor

X

Date

/ /

Signature of Customer/Guarantor

X

Date

/ /

## TERMS AND CONDITIONS – \$750 LOYALTY CASHBACK

- \$750 Cash back is available for home loans discharged as a result of a property sale by 31 July 2016. New applications must be received from 2 May 2016 and must settle within 6 months of discharge of the existing property.
- Offer only available for applications received under the Advantage Package for new home loan borrowings of \$150,000 or more. Annual fee, currently \$395, applies.
- At least one borrower on the new home loan must be the same as that on the previous loan.
- You must hold a BankSA transaction account and direct debit your repayments from that account in order to receive a cash back.
- The cash back will be paid into the linked transaction account within 2 months post settlement of new loan or discharge. Whichever transaction occurs later.
- Offer is limited to one application per property purchase and cannot be used in conjunction with any other offer.
- Credit criteria, fees and charges apply. Terms and conditions apply and are available on request.
- You should seek professional advice in relation to any tax implications.

© 2015 BankSA – A Division of Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714.