

# Request to Amend an Existing Security



St.George Bank – A Division of Westpac Banking Corporation ABN 33 007 457 141 AFSL and Australian credit licence 233714.

Use this form to request the amendment to securities held against existing St.George Bank mortgages.

<input type="checkbox"/> Full Discharge of Security	Please complete sections A, B, E, F, G, H, I	Please Fax your completed request to 02 9995 8300.
<input type="checkbox"/> Partial Discharge of Security	Please complete sections A, B, C, E, F, G, H, I	Please Fax your completed request to 02 9995 8304. If a sale, please provide Contract of Sale.
<input type="checkbox"/> Substitution of Security	Please complete sections A, B, C, D, E, F, G, H, I	Please Fax your completed request to 02 9995 8304. If a sale, please provide Contract of Sale, Transfer and Title Search

Alternately you can mail your completed application to:  
St.George Bank, Mortgage Discharges, Locked Bag 1, Kogarah, NSW 1485.

**Note:** It is important to lodge this form **AT LEAST 10 business days = 14 calendar days** (excluding Public Holidays) prior to settlement.

## Section A

Type of Request What is the reason for the release of security?  
 Sale  Refinance  Other

Account and Security Details Primary Loan Account Number \_\_\_\_\_ Type of Security to be Released  
 Property  Term Deposit  
If you selected Term Deposit above, please enter the Account No.  
\_\_\_\_\_

Requestor Details What is your role regarding this matter?  
 Customer  I am acting on behalf of the customer

Contact Details – of person acting on the customer's behalf

Full Name  
\_\_\_\_\_

Company Name  
\_\_\_\_\_

Unit/Street No. Street Name  
\_\_\_\_\_

Suburb  
\_\_\_\_\_

State  
\_\_\_\_\_

Postcode  
\_\_\_\_\_

Phone No.  
( ) \_\_\_\_\_

Mobile No.  
\_\_\_\_\_

Fax No.  
( ) \_\_\_\_\_

Email Address  
\_\_\_\_\_

Preferred contact method

Mail  Mobile  Phone  Email  Fax

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Customer Details	Customer 1	Customer 2
	Full Name	Full Name
	Contact No.	Contact No.
	Address for correspondence after settlement or discharge is complete	Address for correspondence after settlement or discharge is complete
	Customer 3	Customer 4
	Full Name	Full Name
	Contact No.	Contact No.
	Address for correspondence after settlement or discharge is complete	Address for correspondence after settlement or discharge is complete

## Section B

Address of Security Properties being released	Security Property 1			
	Unit/Street No.	Street Name		
	Suburb	State	Postcode	
	Title Reference	Current estimated sale price	\$	
	Security Property 2			
	Unit/Street No.	Street Name		
	Suburb	State	Postcode	
	Title Reference	Current estimated sale price	\$	
	Security Property 3			
	Unit/Street No.	Street Name		
	Suburb	State	Postcode	
	Title Reference	Current estimated sale price	\$	

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**Address of Security Property 4**  
Security Properties being released (continued)

Unit/Street No.	Street Name		
Suburb	State	Postcode	
Title Reference		Current estimated sale price \$	

Is/Are the Security(ies) listed above used as collateral against any other home loan account?  
 Yes  No

If you answered Yes, then please specify Account Nos.  
\_\_\_\_\_

## Section C

**Remaining Properties** Please provide details of all remaining properties.  
**Note:** A valuation may need to be ordered on one or more of the remaining properties before this request can be completed.

**Property 1**

Unit/Street No.	Street Name	Suburb
State	Postcode	Current estimated market value \$

Property access details  
Contact Name \_\_\_\_\_ Contact No. \_\_\_\_\_

**Property 2**

Unit/Street No.	Street Name	Suburb
State	Postcode	Current estimated market value \$

Property access details  
Contact Name \_\_\_\_\_ Contact No. \_\_\_\_\_

**Property 3**

Unit/Street No.	Street Name	Suburb
State	Postcode	Current estimated market value \$

Property access details  
Contact Name \_\_\_\_\_ Contact No. \_\_\_\_\_

**Property 4**

Unit/Street No.	Street Name	Suburb
State	Postcode	Current estimated market value \$

Property access details  
Contact Name \_\_\_\_\_ Contact No. \_\_\_\_\_

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## Section D

**Substitution Details** Please provide the details of what you wish to substitute the security with.

Property – please provide details below  Term Deposit/Cash

Are you buying the property from a friend or relative?  Yes  No

Is the property zoned for residential use?  Yes  No

Unit/Street No. Street Name

Suburb

State

Postcode

Title Reference

Current estimated market value or purchase price

Please provide the Property Access details, as it may be required.

Contact Name

Contact No.

## Section E

**Settlement Details** **Note:** If multiple security properties are to be released on different settlement dates then a separate request must be lodged for each property.

Please enter the anticipated settlement date (if known) and the city or branch where settlement is due to occur (please do NOT enter a State).

Anticipated Settlement Date DD/MM/YYYY

Settlement Branch/City

**Note:** It is important to lodge this form **AT LEAST 10 business days = 14 calendar days** (excluding Public Holidays) prior to settlement

## Section F

**Funds Distribution and Accounts** Complete this section to advise us of your intentions to disburse the funds received from the settlement.

**Funds Distribution and Accounts**

Account No.

Account Name

Convert to Savings Account (portfolio only)

Close Loan Account

Close all Loan Accounts (packaged only)

Reduce debt to

OR

Reduce debt by

Account No.

Account Name

Convert to Savings Account (portfolio only)

Close Loan Account

Close all Loan Accounts (packaged only)

Reduce debt to

OR

Reduce debt by

Account No.

Account Name

Convert to Savings Account (portfolio only)

Close Loan Account

Close all Loan Accounts (packaged only)

Reduce debt to

OR

Reduce debt by

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## Section G

Surplus Funds How do you wish to receive any surplus funds?

Existing St.George Account

Account No.

Account Name

\_\_\_\_\_

Bank Cheque by Mail (please enter a mailing address below)

Unit/Street No. Street Name

\_\_\_\_\_

Suburb

State

Postcode

\_\_\_\_\_

## Section H

Additional Information

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Section I

Terms and Conditions

I confirm that I am the customer listed above and I authorise St.George Bank to act in accordance with my instructions.

I confirm and agree that the provision of personal details in this request form is subject to the terms of the St.George Privacy Statement which I have previously agreed to. A copy of the same can be obtained from a St.George Bank branch or online at [http://webapps.stgeorge.com.au/apply-now/privacy\\_business.asp](http://webapps.stgeorge.com.au/apply-now/privacy_business.asp)

I am aware that there may be fees or charges applicable to this request (as described in the Loan Offer letter) and I agree to continue with this request.

I confirm that I am the Solicitor/Agent acting on behalf of the customer(s) listed above, and I hold authorisation from the customer(s) for the Bank to act in accordance with my instructions.

I confirm and agree that the provision of personal details in this request form is subject to the terms of the St.George Privacy Statement which the customer has previously agreed to. A copy of the same can be obtained from a St.George Bank branch or online at [http://webapps.stgeorge.com.au/apply-now/privacy\\_business.asp](http://webapps.stgeorge.com.au/apply-now/privacy_business.asp)

I am aware that there may be fees or charges applicable to this request (as described in the Loan Offer letter) and I agree to continue with this request.

I accept responsibility that all interested parties for the aforementioned loan(s) have consented to my submission of this request.

Signature of Customer(s)/Power of Attorney/Guarantor

**X**

Signature of Customer(s)/Power of Attorney/Guarantor

**X**

Date Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Signature of Customer(s)/Power of Attorney/Guarantor

**X**

Signature of Customer(s)/Power of Attorney/Guarantor

**X**

Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date

\_\_\_\_ / \_\_\_\_ / \_\_\_\_