

LOAN TO BE REFINANCED Document Request Form



Please return the completed and signed form to

Heritage Building Society or Fax to: 07 4694 9108
 Credit – Securities
 PO Box 190
 Toowoomba Qld 4350

Date: _____

Account Name		Account No.	
Security Address			

This form is only to be completed if your loan account is to be refinanced and you will be paying out your loans **IN FULL** at settlement.

If all loans are not being repaid, a Partial Release application form is required to apply to have a security property released from your loans. On receipt of the application, the Society will advise you of any further requirements.

Proposed Settlement Date _____

NB. Your refinancier is required to provide settlement instructions to the Society's Securities department at least 10 business days prior to the proposed settlement date. If the Society is not provided with sufficient notice, settlement may be delayed.

Settlement Instructions

Please discharge your mortgage/s and repay all loan/s associated with the above property/s. The title deed (or copy), duplicate Bill of Mortgage, Release or Discharge of Mortgage and any relevant documents held by you are to be disposed of in the following manner:-

Handed to(insert refinancier details)

Contact Name:

Phone No: Fax No:

X

BORROWERS/GUARANTORS SIGNATURE/S - TO BE SIGNED BY ALL PARTIES TO THE LOAN

Branch Use only:	<input type="checkbox"/>	Signatures Verified
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